

Exterior

Is landscaping trimmed for visibility?

YES NO

Is lighting adequate?

YES NO

Are outbuilding windows and doors secured?

YES NO

! *Install bright lights with motion detectors around the perimeter of your property.*

Keys

Was the property recently re-keyed?

YES NO

Can all keys be accounted for?

YES NO

Do past employees still have keys to the property?

YES NO

! *Maintain and regularly update your list of employees who have been given keys.*

Windows

Are you as careful about locking your windows as you are about locking your doors?

YES NO

Are there securely mounted and functioning sash locks?

YES NO

Are basement windows secure?

YES NO

! *Check the windows for crack/flaws regularly and keep them locked even when they are shut.*

Alarms

Do you have an electronic alarm?

YES NO

Is the alarm monitored?

YES NO

! *Alarms can provide you with a sense of safety without limiting movement.*

Garage, Sheds & Gates

Do all these have properly secured locks?

YES NO

Are doors keyed alike to the property?

YES NO

Are overhead doors adequately secured?

YES NO

! *Unattached buildings on your property should receive the same attention as your building.*

Doors

Is the primary lock functioning?

YES NO

Front

YES NO

Rear

YES NO

Side

YES NO

Sliding

YES NO

Other _____

Is there a deadlocking latch?

YES NO

Front

YES NO

Rear

YES NO

Side

YES NO

Sliding

YES NO

Other _____

Do deadbolt locks have a minimum of 1" throw?

YES NO

Front

YES NO

Rear

YES NO

Side

YES NO

Sliding

YES NO

Other _____

Are doors and frames in good condition?

YES NO

Front

YES NO

Rear

YES NO

Side

YES NO

Sliding

YES NO

Other _____

Is an auxiliary lock installed on sliding doors?

YES NO

YES NO

Do you have a peephole or side window to identify visitors at your door(s)?

CONTACT US TO DISCUSS WAYS TO MAKE YOUR BUSINESS SAFER! (514) 637-3769 SERVICES@SERRURIERLACROIX.COM

SECURITY TIPS

1. PREVENTION IS KEY

Crooks will look for the vulnerable property, the one without deadbolts, the one with the open door or a broken window, the one without a security system.

2. THE BASICS

It is not expensive to take the basic steps toward securing your property. Keep the main points of entry locked with deadbolt locks. Upgrading security features can reduce insurance costs.

3. KEEP TRACK OF KEYS

Remember who has copies of the keys to your business. Change locks if keys are lost or stolen. If you've recently moved into the premises, change all door locks as soon as possible.

4. EMPLOYEE VIGILANCE

Do you, or your employees, leave keys on desks or out in the open? Do you, or your employees, ever lend their keys to valets, service personnel or others? Develop safety protocols for your keys.

5. ASK FOR I.D.

Teach your employees to always request identification from service or utility workers. Potential thieves don't always look like thugs!

6. UNAUTHORIZED ENTRIES

Is it easy for clients or non-employees to enter and exit your property? Are your assets, equipment and valuables accessible to unauthorized persons? Consider securing special areas with added security.

7. PROOFING YOUR LOCKS

Are your locks susceptible to physical attacks such as picking or drilling? An inspection by your locksmith can help you identify vulnerable locks and entry points.

8. GET INFORMED!

Get informed about local and commercial security programs. They work! Develop emergency protocols for your employees and get involved with your local police unit for assistance and advice.

9. MAKING YOUR KEYS ALIKE

For convenience and safety, make sure the doors in your business are keyed alike, since many common locksets have limited combinations, the chances of someone having a copy of your key will drop dramatically when locks are keyed alike.

10. COPYING KEYS

Make sure no one can copy your business' keys without your knowledge or permission.